

**AMENDED**  
**CITY/COUNTY SHARED SERVICES COMMITTEE MINUTES**

Sheboygan City Hall  
828 Center Avenue  
3<sup>rd</sup> Floor Conference Room  
Sheboygan, WI

**February 23, 2012**

**Called to Order: 5:00 PM**

**Adjourned: 6:10 PM**

**MEMBERS PRESENT:** Jean Kittelson, Keith Abler, Mike Vandersteen, Don Hammond, Gary Maples, Tom Epping and Cory Roeseler

**MEMBERS ABSENT:** Bob Ryan, Peggy Feider, Terry Katsma, and Herb Binkowsky

**ALSO PRESENT:** Chris Domagalski, Dave Augustin, Adam Payne, Jeff Hermann, Jim Amodeo

**CALL TO ORDER**

Chairperson Kittelson called the meeting to order at 5:00 P.M. and the Pledge of Allegiance was recited by all present.

**APPROVAL OF THE MINUTES OF THE JANUARY 12, 2012 CITY/COUNTY SHARED SERVICES COMMITTEE**

County Board Chairman Vandersteen made a motion to approve the January 12, 2012 minutes of the City/County Shared Services Committee. Motion seconded by Alderman Don Hammond. Motion carried.

**CORRESPONDENCE**

Fire Chief Jeff Hermann submitted a letter written by him on behalf of the Sheboygan Fire Department to the Sheboygan Common Council to express his support for combined dispatch. He stated regardless of where it is physically located or whether the City or the County has control over the dispatch center, the time has come to make this shared service a reality. He believes the four basic elements that support combined dispatch are:

- The importance of the time saved by not having to transfer calls.
- The importance of Emergency Medical Dispatch.
- The operational efficiencies gained during major emergencies in both the City and County.
- The potential for future cost savings.

Another point made in the letter is the fact that City taxpayers are currently funding the entire City dispatch center and nearly half of the County center. The emergency dispatch center can and should be funded fairly for all County residents.

Discussion: Jeff also stated that from on-going discussions at the County Fire Chief's meetings over the past year, the County Fire Chiefs are also in favor of joint dispatch. He expects a formal document stating their support in the near future. Supervisor Epping questions this and stated that he does not see how joint dispatch will change the service to the County.

**PUBLIC INPUT AND COMMENTS ON AGENDA ITEMS/NON-AGENDA ITEMS**

None.

## **UPDATE ON JOINT DISPATCH**

The City of Sheboygan met as the Committee of the Whole on February 1<sup>st</sup> and viewed the PowerPoint presentation on the combined 911 dispatch proposal as presented to the City/County Shared Services Committee on 1/12/2012. A motion was made and passed to recommend to the full Council to accept the proposal from the City/County Shared Service Committee presented at the meeting that night and begin the process to implement a combined dispatch center to be initially housed at the Sheboygan Police Department under the oversight of the Sheboygan County Sheriff's Department. Additionally, that the one-time infrastructure costs estimated at \$356,822 be paid by the City of Sheboygan through the Capital Improvement Fund with approval of the Capital Improvement Commission. This proposal went to the full Council on February 6<sup>th</sup> and was passed on call of the roll.

On February 13<sup>th</sup> a subcommittee consisting of Jim Amodeo, Terry Hansen, Chief Domagalski, Dave Augustin and Adam Payne met. Jim Amodeo reported that after reviewing the original plan, he, Terry Hansen and Chief Domagalski were in agreement that it was overstaffed. His recommendation would be the City contributes the Capital cost of \$360,000, the County \$400,000 for the first year and after the first year there could be a four-person reduction in dispatchers that would pay for supervision and be cost neutral. Adam addressed the staffing issue with Sheriff Priebe and Inspector Bruckbauer but neither the sheriff nor the inspector were in support of staffing at a different level. At that time, Adam told Jim that maybe this could be revisited in three to four years.

After extensive discussion and the disagreement between the City and County regarding staffing levels, it was determined that the actual man-hours (minus vacation, sick time, etc.) available to work needed to be looked at. Adam will arrange a meeting with Insp. Bruckbauer, Terry Hansen, Mike Collard, Dave Augustin, Jim Amodeo and Chief Domagalski to review the hours to see if some common ground can be found concerning staffing.

The County must still bring the joint dispatch proposal before its Law Committee and Finance Committee.

### **DATE / TIME / LOCATION OF NEXT MEETING**

The next meeting has been scheduled for Thursday, March 22 at 5:00 p.m. in the 3<sup>rd</sup> Floor Conference Room of City Hall.

### **ADJOURNMENT**

Supervisor Abler made a motion to adjourn. Motion seconded by Gary Maples. Motion carried.

Respectfully Submitted,

Mary Rajer  
Recording Secretary